

February 2019

Dear parent/carer,

Re Premium Enrichment Activities

As you may know, we run a variety of Premium activities for Enrichment which take place both in school and off-site. These are always incredibly popular choices and many students do not always get to experience these sessions. More recently we are finding a number of students who are allocated the activity then decide not to take part. As we are charged in advance for the spaces, this ends up costing us a significant amount of money when the places cannot be filled.

To counter both issues, and to open the sessions up to more students, we have opted to create a waiting list system where choices for such activities are made in advance, and students will be allocated one of these activities each term when spaces are available. The aim is to allow everyone to access the activity at least once each academic year. This will start after Easter in term 5 and will be allocated on a first-come, first-served basis. We will then evaluate this system in readiness for September.

On the attached sheet, please tick next to the activities you are willing for your child to take part in. If you have more than one child in Years 7-10, you **must** complete a separate form for each student.

By providing preferences, you agree to pay the costs for the allocated activity in one payment at the start of the term. If your child is eligible for Pupil Premium payments or Free School Meals, you must apply in writing to Mr Fishman (enrichment@saa.woodard.co.uk), to be considered for any financial support for this term's activity. If successful, the Academy may cover a percentage of the total cost, with parents/carers required to pay the remaining amount up-front at the start of the term. Otherwise you must pay the full cost up-front. If we do not receive any payment, your child's place will be offered to another student on the waiting list.

Payment for the activity can be made securely via your 'WisePay' account using your debit or credit card online, or by cheque made payable to "St Augustine Academy" (*Please ensure your child's name and mentor group is on the reverse side of the cheque*).

WisePay is the Academy's preferred method for receiving all payments from parents. See our website for link (www.saa.woodard.co.uk), and request your login details by email to e-payments@saa.woodard.co.uk stating your child's name and mentor group.

All cash or cheque payments must be in a sealed envelope with the students name, mentor group and activity on the envelope and be handed in to reception.

All students must return a completed permission slip otherwise they will not be able to go off-site. This will be sent out once a space has been allocated.

If you choose for your child to not participate in any Premium activity, you do not need to return the form. All students will complete three choices of free activity each term as part of the usual Enrichment process.

If you have any queries regarding payment or the Enrichment programme, please do not hesitate to contact me via the Academy main office or directly on the email address below.

Yours faithfully,



Mr A Fishman, Enrichment Co-ordinator
enrichment@saa.woodard.co.uk

PREFERENCES SLIP – Premium Enrichment activities

Student name:

Mentor Group: **Year:**

Please tick next to the activities you are willing for your child to participate in:

- Rock Climbing (£5 per week)
- Archery (£5 per week)
- Pegasus Gymnastics (£5 per week)
- Horse riding (£15 per week)
- Boxing (on-site) (£3 per week)
- Warhammer RPG (on-site) (£1 per week)
- Product Design (on-site) (50 pence per week)
- Card making (on-site) (£1.50 **per term**)

I agree to pay the costs for the allocated activity at the start of the term. **YES/NO**

I agree to contact Mr Fishman about financial support for these activities. **YES/NO**

Signed:

Date:

Print name: